Service Canada

Canada Disability Benefit
Application Information and Instructions

What is the Canada Disability Benefit?

The Canada Disability Benefit provides direct financial support to persons with disabilities. The maximum amount an eligible person could receive is $2,400 per year ($200 per month). Benefit amounts are based on your adjusted family net income. Adjusted family net income takes into account the yearly income from your tax return as well as your spouse or common-law partner's tax return, if applicable.

Eligibility requirements

To qualify for the Canada Disability Benefit:

- you must be between 18 and 64 years old
- you must have been approved for the Disability Tax Credit
- you and your spouse or common-law partner (if applicable) must have filed your federal income tax return for the previous year.
- you must be a Canadian resident for income tax filling purposes
- you must be one of the following:
    - a Canadian citizen
    - a permanent resident*
    - an individual registered or entitled to be registered under the *Indian Act*
    - a protected person*
    - a temporary resident who has lived in Canada for the past 18 months*

*As described in the *Immigration and Refugee Protection Act*.

How to apply?

You have 6 options:

- complete this printed application and either:
    - **bring it** to a Service Canada Centre near you canada.ca/service-canada-office
    - **mail it** to the Canada Disability Benefit (CDB) Processing Centre:

Service Canada Centre
CDB Processing Centre
P.O. Box 60
Boucherville, QC, J4B 5E6

- fill out an **online application form** at canada.ca/disability-benefit
- call the Canada Disability Benefit call centre at 1-833-486-3007. If you are outside Canada, please call 1-833-486-2919
- use a teletypewriter (TTY) at 1-833-467-2700
- use a sign language interpreter to call the dedicated video relay service (VRS) line. To use the service, register at srvcanadavrs.ca
- visit a Service Canada Centre near you canada.ca/service-canada-office

Canada Disability Benefit
Application Information and Instructions

Need help with the application?

- You can ask someone you trust to help you apply for the CDB.

a. **Applying with the help of someone you trust. For example this could be a:**
   - friend
   - relative
   - caregiver
   - translator

b. **Applying as a legal representative:**

   If you are applying for an applicant as their legal representative, please complete the Canada Disability Benefit - Legal Representative Application Form (CDB0005).

   What is a legal representative?

   A legal representative for the purposes of the Canada Disability Benefit, is an individual or organization appointed by a legal document.

   The limit of the actual authority is defined in the legal document. They have the authority to represent and make decisions on behalf of an applicant. A legal representative could be appointed:

   - as the guardian, trustee or committee by a court
   - through a protection mandate
   - through a Continuing or Springing Power of Attorney

Application status:

Your application may take up to 28 calendar days to process. To check your application status, call the Canada Disability Benefit call centre at 1-833-486-3007. Your personal information will be used to verify your identity.

If you have questions:

- go online at canada.ca/disability-benefit to view information about the Canada Disability Benefit
- call the Canada Disability Benefit call centre at 1-833-486-3007. If you are outside Canada, please call 1-833-486-2919
- use a teletypewriter (TTY) at 1-833-467-2700
- use a sign language interpreter to call the dedicated video relay service (VRS) line. To use the service, register at srvcanadavrs.ca
- visit a Service Canada Centre near you at https://offices.service.canada.ca/en

Application for the Canada Disability Benefit

Use a black or dark blue pen and print as clearly as possible.

Complete all fields unless marked as optional

Section A - Applicant information

1. Social Insurance Number (999 999 999)	2. Which official language do you wish to use for future communication (e.g., mail, phone calls) ◯ English ◯ French	
3. First name	Last name	4. Date of birth (YYYY-MM-DD)
5. Mailing address (include street number, street name and unit, apartment, or suite number (if applicable))		
City/Town		
Province/Territory/State/Region	Postal code/Zip code	Country
6. Telephone Number (999) 999-9999	Alternate telephone number (Optional) (999) 999-9999	

7. Net income from your notice of assessment

Note: this information is optional, however, this will help process the application faster.

Your notice of assessment is an evaluation of your federal income tax return that the Canada Revenue Agency (CRA) sends you every year after you file your taxes.

What is your net income?
This is found on line **23600** of your most recent notice of assessment

Section B - Status in Canada:

Please select the option(s) that best applies to you. I am:

- ☐ a Canadian citizen
- ☐ a permanent resident*
- ☐ an individual registered or entitled to be registered under the *Indian Act*
- ☐ a protected person*
- ☐ a temporary resident who has lived in Canada throughout the previous 18 months*
- ☐ none of the above

*As described in the *Immigration and Refugee Protection Act*.

Social Insurance Number

Section C - Receiving payments

1. If you qualify for payments, what payment information should we use?

◯ I want to use the same payment information as my federal income tax return **(Go to section D)**

To check the information on file, visit CRA's My Account or call the CRA at 1-800-959-8281.

◯ I want to provide new payment information **(Go to question 2)**

2. How would you like to receive your payments?

◯ Direct Deposit **(Go to question 3)**

◯ Cheque **(Go to section D)**

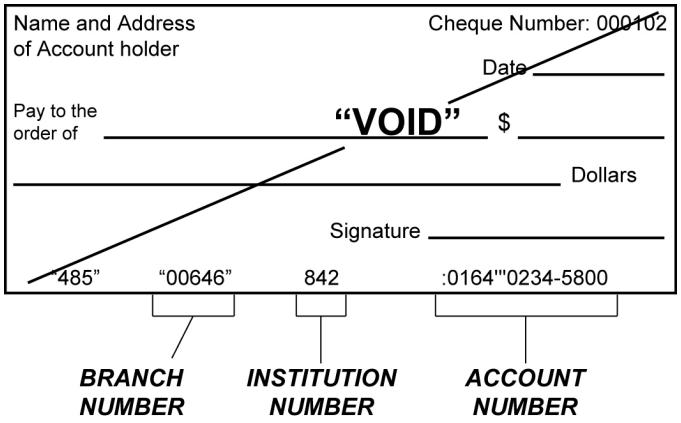
3. Direct deposit information

Fill out the information below or attach a void cheque with your application.

You can find your banking information:

- at the bottom of a blank or void cheque as shown below
- on your banking website or mobile app
- by contacting or visiting your bank

Branch number (5 digits)	Institution number (3 digits)	Account number (7 to 12 digits)



If you do not provide your banking information or attach a void cheque, we will send your benefit payment by cheque to your mailing address.

Social Insurance Number

Section D - Declaration

By completing and submitting this application, you agree to the Terms and Conditions of Use and the Privacy Notice Statement below.

You also consent to the sharing of your personal information for the purposes listed below.

Terms and Conditions of Use:

- Applying for the Canada Disability Benefit is your choice.
- If you give false information on purpose, you might be subject to fines or other penalties. If you receive benefits that you shouldn't have received, you'll have to pay them back.
- Employment and Social Development Canada can change these Terms and Conditions at any time, without notice. Changes take effect as soon as they're posted.

Privacy Notice Statement

The *Canada Disability Benefit Act* allows Employment and Social Development Canada to collect, use and disclose your personal information to administer the benefit. For example, we use your Social Insurance Number (SIN) to confirm your identity and verify your income with the Canada Revenue Agency (CRA).

We may share your information with other government agencies like the CRA to help run the program. We may also use your information to support policy analysis, research, or evaluation.

It's your choice to provide this information. Without it, we can't process your application.

Your personal information is administered under the *Department of Employment and Social Development Act*, the *Privacy Act*, and other laws.

Under the *Privacy Act*, you have the right to access, correct and have your information protected, as described in the Personal Information Bank - Canada Disability Benefit (under development) available online at canada.ca/infosource-ESDC.

If you have concerns about how your information is being used, you can file a complaint with the Privacy Commissioner of Canada online at www.priv.gc.ca/en/report-a-concern/ or by calling 1-800-282-1376.

☐ **By checking here you confirm that the information provided is true and accurate.**

Date (YYYY-MM-DD)